

Delta Alert Level 2 – Safety Plan for Riai Aikido at Belmont Memorial Hall – September 2021

Average attendance is estimated at 5-12 people.

8 September 2021

Approved by the Hutt City Council

Requirement	Action/Process	Responsibility
Contact Tracing – The venue has a QR code displayed. Contact tracing register for all participants must be in place and able to be accessed quickly.	Members will be asked to both scan the Hall’s QR code and fill out and sign a contact tracing form for each class they attend. The form will be sent to the HCC after class. (The Club also collects and stores attendance information)	All members Andrew Watson to send form to HCC
Cleaning and Hygiene - You should adhere to basic hygiene measures, including washing and drying hands before and after any activity.	Members will be asked to clean hands prior to and after training. If they leave a session and return they must wash their hands again.	All members, overseen by Andrew Watson
Exercise caution with common touch points (e.g. gates or doors) and wash or sanitise your hands after touching these surfaces.	Members will be asked to clean hands prior to and after training or after touching touch-points.	All members, overseen by Andrew Watson
Facilities, water, soap and towels/drier should be made available for participants to wash and dry their hands or hand sanitiser (containing at least 60% alcohol).	Members will be asked to bring a hand sanitiser. The club will provide additional hand sanitiser. Members will be asked to bring their own hand towel.	All members, overseen by Andrew Watson
The Gathering Group will be limited to 50 people	Class size will be kept to less than 25.	Andrew Watson
Physical distancing and face mask requirements – encouraged when members are part of the same group who know one another.	Members are encouraged to wear a face mask when arriving at the Hall and after training. It is optional for members to wear a face mask during training as allowed for under Delta Alert level 2 for exercise related activities. Physical distancing will be maintained prior to and following class of 1m. During class some physical contact may occur as allowed for in a controlled recreational setting when the group know each other.	Overseen by senior instructors: Andrew Watson, Lyn Meachen

Equipment will be cleaned	Any shared equipment will be cleaned before and after use.	All members, overseen by Andrew Watson
General Cleaning	This will be carried out in accordance with HCC conditions of hire, but with an emphasis on wiping down equipment and surface cleaning.	All members, overseen by Andrew Watson
Belongings should be left in a bag or box	Members to provide a bag or box for their belongings	Members, overseen by Andrew Watson
If unwell - If you or members of your household are unwell, you should stay home. You should not participate in physical activity (or leave home) if you are displaying symptoms of COVID-19, awaiting a test result, or required to self-isolate.	Advise members of this Safety Plan and this requirement if unwell .	All members, overseen by Andrew Watson
Risky activities - Activities should only be completed within your confidence and skill level to continue to reduce the need for essential services assistance.	Responsibility of instructors to ensure activities are not risky	Andrew Watson, Lyn Meachen
Provide the Safety Plan to members	The Safety Plan will be provided to each member	Andrew Watson
Contact Hutt City Council if suspected COVID-19 case	If a member becomes COVID-19 positive the HCC will be immediately informed	Andrew Watson, Lyn Meachen